

BERTH LICENCE APPLICATION FORM

To be completed by applicants for a berth at Te Ana Marina. Applicants renting a berth for less than three months (or such other period as LPC may agree) are regarded as casual and must complete LPC's casual berth rental agreement. Applicants wishing to use a berth for longer than three months must complete this application.

For Office Use Only Accepted: Yes / No	Pier: _____	Berth Number: _____
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Applicant details

Full Name of proposed licensee

(full legal name of the owner(s) of the vessel referred to below, including partner or trustee names plus firm/trust name if applicable)

Individual(s) Company Trust Partnership Other (specify)

Postal Address

Phone Email Mobile

Contact Name

Proposed commencement date

Vessel details

Vessel name Make and type (yacht/launch/multihull)

Overall length (LOA)* (m) Beam (m) Draught (m) Colour

** Overall length for this purpose includes hull length at the vessel's longest point as well as any fittings or attachments (including pulpits, platforms, bowsprit, engines, rudders and dinghies). All must fit within the berth dimensions so it is imperative the information provided above is accurate*

Displacement VHF call sign:

Registration number (if registered under Ship Registration Act 1992, if not enter "Not Applicable")

On board Toilet? No Yes Holding tanks? Black water Grey water

Tagged Power Lead? No Yes

EWoF number: _____ Date of issue _____ Date of Expiry _____

A current Electrical Warrant of Fitness (EWoF) is required for all vessels that wish to connect to on shore power

Insurance details:

(insurer, policy type and insured amount, expiry date) *The Applicant must provide a certificate of currency of insurance to evidence the insurance cover in place prior to the Commencement Date, promptly following any change to such insurance and otherwise on request by LPC*

Payment of deposit

A deposit of **\$1,000 ("Deposit")** is required where the proposed commencement date is anything other than immediately on acceptance. Where required, the Deposit is to accompany the Application Form and can be paid by cheque or by direct credit in the manner specified below.

Payment method (please tick one):

- cheque attached *(please make cheques out to Lyttelton Port Company Limited)*
- direct credit *(please make payment direct to the account below)*

Account Number: **03 0802 0957592 00**
 Branch: **Canterbury Centre, Christchurch**
 Bank: **Westpac**

When making payment by direct credit, please specify the following details:

Particulars	Analysis Code	Reference
[Applicant name]	Te Ana Marina	Licence Application

Terms of application

The Applicant named above applies for a licence to use a berth at Lyttelton Port Company Limited's ("LPC") Te Ana Marina ("Marina") for the purpose of berthing the vessel named in this application. By signing where indicated below, the authorised signatory:

- 1 warrants to LPC that it has the full power and authority to complete this Berth Licence Application Form on behalf of the Applicant; and
- 2 confirms that all details provided above are true and correct as at the date this Berth Licence Application Form is completed and submitted to LPC.

The following terms apply:

- 1 LPC may or may not accept this application in its sole discretion.
- 2 If LPC accepts this application, it will allocate the Applicant a berth at the Marina and provide the Applicant with a Marina Berth Licence for execution and return to LPC. LPC is under no obligation to provide any person with use of a berth at the Marina except on the terms set out on a fully signed Marina Berth Licence (which incorporates the Marina Rules). A copy of the Marina Berth Licence, the Marina Rules and the Fee Schedule are available on the Marina website www.teanamarina.co.nz.
- 3 The Deposit is non-refundable and may be retained by LPC.
- 4 The Deposit will be applied by LPC in part-payment of the "Annual Fee" payable under the Marina Berth Licence if this application is accepted by LPC. The balance of the "Annual Fee" will be payable in accordance with the Marina Berth Licence.
- 5 No interest is payable to the Applicant on the Deposit.
- 6 Separate application forms apply to Applicants wishing to live on board their vessel at the Marina or who wish to conduct a commercial operation. These forms are also available at www.teanamarina.co.nz.

Authorised Signatory For and on behalf of the Applicant	Full Name	Date	Position (if relevant)
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